



**LEGISLATIVE ASSEMBLY SECRETARIAT  
NATIONAL CAPITAL TERRITORY OF DELHI  
OLD SECTT., DELHI-110054.**

**F.No.14B/DS(ED)/ReportingDebates/2025-30/LAS/ 12436**

**Dated : 03/10/2025**

To

1. M/s Creative Offset Press, 131, G/F, Patparganj Industrial Area, New Delhi-110091.
2. M/s Graphics Printers, 2965/41, Beadon Pura, Karol Bagh, New Delhi-110005.
3. M/s Graphisads Limited, 4/24A, Asaf Ali Road, Near Delhi Gate, New Delhi-110002.
4. M/s Tanuj Process, A-21/27, Naraina Industrial Area, Phase-II, New Delhi-110028.
5. M/s Spike Advertising Pvt. Ltd., Corporate Office : AB-House, 4/24A, Asaf Ali Road, Near Metro Station, Delhi Gate, New Delhi-110002.
6. M/s Saimaa Printech, 4E/5, Jhandewaln Extn., Near Videocon Tower, New Delhi-110005.
7. M/s PM Media Solutions Pvt. Ltd., 4/24A, Asaf Ali Road, Near Delhi Gate, New Delhi-110002.
- ✓ 8. Computer Cell of DVS for uploading on departmental website.
9. Notice Board of DVS.

**Subject: Regarding invitation of quotations for printing of 50 sets of House Proceedings held in Central Legislative Assembly from 1924 to 1930.**

Sir,

The Delhi Legislative Assembly Secretariat intends to award the work of printing of 50 sets of House Proceedings held in Central Legislative Assembly from 1924 to 1930. Therefore, you are requested to provide/submit the rates in **Annexure 'A'** in sealed quotation for the said work. The work will be awarded to L-I Bidder.

The rates of quoted item in sealed quotations in favour of "Head of the Office/Deputy Secretary, Delhi Legislative Assembly Secretariat" should reach to the undersigned on or before **17/10/2025 at 3.00 P.M.** positively.

All papers to be submitted and Terms & Conditions in token of having accepted them should be signed by the Proprietor/Director/Partner/Authorize Signatory of the firms.

Yours faithfully,

  
**MUKESH C. SHARMA**  
**DEPUTY SECRETARY(CT)**



### TERMS & CONDITIONS

01. Sealed quotations are invited from the reputed Firms/Institutions having GST number. The sealed quotation on the prescribed performa dully filled in and addressed to the Head of the Office/Deputy Secretary, Delhi Legislative Assembly Secretariat.
02. Quotation should be marked on envelope "QUOTATIONS FOR PRINTING OF 50 SETS OF HOUSE PROCEEDINGS HELD IN CENTRAL LEGISLATIVE ASSEMBLY FROM 1924 TO 1930".
03. The quotation must accompany with DD of Rs. 25000/- (Rs. Twenty Five Thousand Only) drawn in favour of "Secretary, Delhi Legislative Assembly" as EMD. The EMD of the all the bidders shall be refundable. Quotations without EMD shall not be entertained.
04. Bidders who are Government Departments/Central Public Sector Undertakings/MSME/or exempted by any Law from furnishing the EMD are exempted from furnishing the Earnest Money Deposit (EMD)/Bid Security.
05. The firm whose quotation will be accepted being the L-1 Bidder shall deposit Performance security for an amount of Rs. 50,000/- (Rs. Fifty Thousand Only) in any of the following forms i.e. an account Payee DD or Fixed Deposit receipt from a Commercial bank, or bank Guarantee from a commercial bank in favour of "Secretary, Delhi Legislative Assembly" within 7 days from the date of issue of award of work by this Secretariat. No interest will be payable on this amount. In case of breach of contract by the contractor, the Performance Security shall be forfeited by the government and the firm shall be blacklisted in addition to termination of the contract.
06. The column shall be clearly filled in ink legibly or typed and the bidders shall take care that the rate and amount may be written in such a way that Interpolation is not possible.
07. No advance payment will be made and the payment will be made only after completion of work.
08. Since the said work is required in the Secretariat on very emergent basis, the work should be executed within prescribed period of time i.e. within 15 days of finalization.
09. The Secretariat shall reserve the right to terminate the contract at any time if the services are not found satisfactory.
10. **If the quality of the service/works does not found upto the mark, penalty as decided by the Competent Authority will be imposed in addition to termination of the contract.**



11. Sample is available in the Caretaking Branch, Delhi Legislative Assembly Secretariat and the interested bidders are advised to inspect the sample on any working day between 03.10.2025 to 16.10.2025 (11 A.M. to 5 P.M. Monday to Friday).

**Arbitration**

12. Any dispute arising out of non-fulfilment of any of the terms and conditions of the agreement or any other dispute will be subjected to challenge in court of law and the jurisdiction of the Courts for this purpose shall be Delhi only.

**Documents to be submitted**

13. The prospective bidders shall furnish the following documents alongwith the quotations:
- a. Self attested copy of PAN No. & GST No.
  - b. An undertaking to this effect that the Agency has not been blacklisted by any of the Department/Organizations of the Govt. of India/Govt. of NCT of Delhi and no criminal case is pending against the said firm.
  - c. Terms and conditions duly accepted/signed with the stamp of the prospective bidder.

  
MUKESH C. SHARMA  
DEPUTY SECRETARY (CT)

❖ Printing of Old Debates of the Delhi Legislative Assembly

S. NO.	Work	Specification	Details	Qty X quoted rates in RS	Total rates in Rs
1.	Description of work	Printing of 50 sets of House Proceedings held in Central Legislative Assembly from 1924 to 1930 consisting approx 40000 pages.  Printing of Old Debates and designing of approx 10 pages each In approx 100-120 volumes.	Bidder has to quote the per page rate keeping in view of the 40000 pages rates For the 50 sets  Price In Rs per page (Rate inclusive of designing typing, typesetting, processing, plate making & single colour offset printing as per the specifications)	40000 x 50 x Quoted Rate	A
	Volume of Work	Approx 40000 pages should be arranged in approx 100-120 volumes (Pages in each Debate may vary).			
	Number of copies	50 sets			
	Size of publication	Royal Octavo Size			
	Print Area	Royal Octavo Size			
	Mode of printing	By offset process			
	Paper	80 GSM Natural Shade (High Bulk) (As per sample)			

2	Style of Binding	Section swing with Hard board Binding (40 Oz board)	Price In Rs per hard bound book (including binding charges and all the prescribed material) 50 sets.	120 x 50 x Quoted Rate	B
	Jacket	High Quality glossy art paper 170 GSM with Gold leaf and UV printing (as per sample), consisting cover Brief, indexing etc. for each volume.			
3	packing	Each set of 100-120 books should be packed in suitable size corrugated boxes of 7 ply. Total number of set will be 50	Price in Rs. per set	50 sets x Quoted Rate  (one set will be packed in the Corrugated Box for approx 120 books of 300-400 pages)	C
4.	Proofs	Direct printing, proofs to be checked by the Printer. However, ready to print proof shall be shown to the Secretariat before final printing.			
5	Delivery of copies	The printed copies will be supplied to the Vidhan Sabha Secretariat within fifteen days from the date of receipt of manuscript.			
6.	Soft Copy	<u>PDF files</u>			
		L-1 will be decided on the basis of A+B+C			A+B+C (Grand Quoted Rates)

**Note :The Prospective Bidders are strongly advised to inspect the prototype sample thoroughly. Sample is available in the Caretaking Branch, Delhi Legislative Assembly Secretariat and the interested bidders are advised to inspect the sample on any working day in between 03.10.2025 to 16.10.2025 (11 A.M. to 5 P.M., Monday to Friday). L1 Bidders will be decided on the basis of Grand Quoted Rates. However payment will be released as per the actual number of pages/books.**