

**DELHI LEGISLATIVE ASSEMBLY SECRETARIAT  
OLD SECRETARIAT  
DELHI-110054**

19<sup>th</sup> May 2023



**LIMITED TENDER ENQUIRY  
BID DOCUMENT  
FOR  
SUPPLY OF ONE  
ELECTRIC VEHICLE (CAR)  
MORRIS GARAGES "ZS EV EXCLUSIVE"**



**Delhi Legislative Assembly Secretariat Delhi-110054**  
**No. F.9/1/2008/LA/Part-1/** **dated**

**Terms & Conditions**

1. Sealed quotations are invited from the authorized agencies of MG Motors for supply of One Electric Vehicle Make Morris Garages "ZS EV Exclusive" addressed to **"The Deputy Secretary (HOO), Delhi Legislative Assembly Secretariat, Old Secretariat, Delhi - 110054"**.
2. Quotations should be marked on envelope **"QUOTATION FOR SUPPLY OF ELECTRIC VEHICLE "ZS EV EXCLUSIVE"**.
3. The last date for submission of sealed quotations is **09/06/2023 by 3:00 P.M.** and the quotations will be opened on the same day i.e. **09/06/2023 at 3:30 PM (Friday)**.
4. The Electric Vehicle supplied should be of "White" colour.
5. The vehicle would be delivered/ supplied within 07 days of issue of award letter.
6. The vehicle would be supplied/ delivered in ready to use condition with all accessories and Registration Number.
7. The vehicle supplied should be a manufacturing of current year i.e. 2023.
8. The vehicle should carry 03 years comprehensive Insurance Cover as per Govt. Rules & guidelines.
9. Ceramic Coating underneath the Vehicle is must.
10. The vehicle should be fitted with Floor mat (7/8D), Mats & High Quality Seat Covers.
11. No advance payment will be made to the successful bidder. The payment would be processed within 30 days of the delivery of the vehicle.

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12. The Secretariat shall reserve the right to reject the quotations submitted by the bidders in case of wrong, misleading, incomplete information.
13. All bids must be submitted in Caretaking Branch to the date and time indicated above duly superscripted "The Deputy Secretary (HOO), Delhi Legislative Assembly Secretariat, Old Secretariat, Delhi - 110054". Bids will be opened in the presence of members of duly constituted Purchase Committee of Delhi Vidhan Sabha. In the event of the date specified for bid receipt and opening being declared as a closed holiday for purchaser's office, the due date for submission of bids and opening of bids will be next working day or as announced by the department in the appropriate manner. Please Note that the tender document is subjected to verification with the original document and if any discrepancy is found, the bid would be rejected.

#### **Arbitration**

14. In the event of any question, dispute or difference arising between the parties relating to the interpretation and applications of provisions of this agreement, such disputes or differences shall be resolved amicably by mutual consultations and on failure to do so shall be referred for arbitration to the nominee. The decision of Arbitration to the argument in this regard shall be final and binding upon both the parties.
15. The venue of arbitration will be New Delhi.

#### **Documents to be submitted.**

16. The prospective bidders shall furnish the following documents alongwith the quotations:
  - a. Self attested copy of PAN/TAN Number & GST Number
  - b. Certificate of Authorisation from MG motors.
  - c. An undertaking to this effect that the Agency has not been blacklisted by any of the Department/Organisations of the Govt. of India/Govt. of NCT of Delhi and no criminal case is pending against the firm.
  - d. Terms & Conditions duly accepted/signed with the stamp of the prospective bidder.

  
MUKESH C. SHARMA  
DEPUTY SECRETARY(CT)/HOO