

LEGISLATIVE ASSEMBLY SECRETARIAT
NATIONAL CAPITAL TERRITORY OF DELHI
OLD SECTT. DELHI

No.F. 31(11)/2005-06/LAS/CT/ 802

Dated:- 15/5/17

To

Computer Cell of DVS for uploading on departmental website.

Sub: - Quotation for the disposal of store items.

Sir,

The Delhi Legislative Assembly Secretariat intends to dispose of the following items of this Secretariat. Therefore, quotations in sealed cover are invited for the same. The sealed cover containing the quotation should be addressed to the Deputy Secretary/Head of the Office, Delhi Legislative Assembly, Old Secretariat, Delhi and the rates of quoted items in sealed quotations in favour of "Head of the Office/Dy. Secretary, Delhi Legislative Assembly Secretariat" should reach to the undersigned on or before 05/06/2017 at 3.00 P.M. positively and the quotations will be opened on the same date i.e. 05/06/2017 by the Condemnation Committee in presence of bidder (s) if any.

S.No	List of Items	Rates per Kg in Figure (in Rs)	Rates per Kg in Words (in Rs)
1.	Newspapers Raddi (Approximately 1700 Kg.)		
2.	Newspapers cutting (Approximately 250 Kg.)		
3.	Old Magazines/Books (Approximately 250 Kg.)		

The column shall be clearly filled in ink legibly or typed and the tenderer shall take care that the rate and amount may be written in such a way that interpolation is not possible. It should be noted that no addition or alteration in the quotation or name of the articles in the list to be made by the firm.

The quotation must accompany with DD of Rs. 2000/- drawn in favor of "DDO, Delhi Legislative Assembly" as EMD. The EMD of the unsuccessful bidders shall be returned. Quotations without EMD shall not be entertained.

Since, the quantity of all above items is approximate and based on presumption basis; the final quantity will be decided after doing weight by the firms in presence of Committee/representative of this Sectt.



In the event of the firm's failure to comply with the order placed by the Secretariat EMD will be forfeited. The successful bidder will have to remove the raddi from this Sectt. within three days of issue of the letter, by making his own transportation arrangements otherwise EMD shall be forfeited.

The successful bidder shall have to deposit full amount in respect of above said items in cash only on the same date with the Cashier, Legislative Assembly Secretariat.

The Secretariat reserves the right to accept the quotation in part or in full or reject them even they are the highest without assigning the reason.

NOTE: -

- 1. The bidder shall provide document(s) of their identity.**
- 2. The rate should be quoted for each items per/Kg and the Total Rates quoted shall remain valid for one year, if acceptable to the firm/Department.**

Yours faithfully,


Deputy Secretary